

The Regular Meeting of the Mohawk Area Board of Directors was called to order at 6:00 P.M. by the President, Mr. Hiler. The following members were present: Eugene Butch, Jr., James Capalbo, Stephen Cardella, Lori Griffin, Jonathan Laughner, James McKim, and Mark Solley. Scott Singer was absent. Superintendent, Mr. Michael T. Leitera, Assistant to the Superintendent, Mrs. Lorree Houk, High School Principal, Mr. Raymond Omer, Elementary School Principal, Mr. Bradlee Meehan, Assistant Elementary School Principal, George Spurdute, Coordinator of Special Education and Psychological Services, Solicitor, Mr. John Seltzer and Ms. Kimberly Eaton, Board Secretary, also attended.

The minutes of the Reorganization Meeting and the Committee of the Whole Meeting on December 5, 2016 were approved as written on the motion of Mr. Cardella, seconded by Mr. Solley, verbal vote, motion carried.

Approval of minutes

Student delegates, Taylor Tomb and Frank Romano, as well as each Administrator updated the Board concerning recent events and activities.

Student delegate and Administrator reports

Mr. Leitera reported that he is upgrading our safety protocols. He is researching companies to install panic buttons and determining key places. He also mentioned we are making upgrades to our security cameras. This item was budgeted. Mr. Leitera also reported that he presented to the faculty and staff about "Run/Hide/Fight" training on December 9<sup>th</sup>.

Superintendent's report

Mr. Leitera read a letter from Mr. Archie Donofrio regarding naming fields/buildings after former coaches. Mr. Leitera read a letter from Mackenzie Moon regarding naming facilities. Neither author was able to attend the meeting.

Public Comment

Mrs. Kim Turnley, local auditor, was in attendance and presented the audited financial statements for the year ending June 30, 2016 in draft form. It will be prepared in final form after review by the Board and Administration. The audit report contains an unmodified opinion and it is in compliance with Generally Accepted Accounting Principles (GAAP). She stated the management letter, which would not contain any findings, will be forth coming. She pointed out the total revenues and expenditures for the year, the differences between the 2015-16 budgeted figures and actual expenses and revenues, which indicated that expenses exceeded revenues by \$1.4-million while the District had planned for a \$2-million loss. This decrease will come budgeted reserves. In addition, she said that they did not have to perform a Single Audit, which is required if an entity receives \$500,000 or more in Federal Funds.

Mrs. Turnley asked the Board to read the Management Discussion and Analysis Report, which is an overall review of the district's financial activities for the past year, and that she would be happy to answer any questions they may have. The audit report will be presented for approval at the January meeting.

The Financial Report dated November 30, 2016 was presented for approval. So moved on the motion of Mr. Capalbo, seconded by Mr. McKim, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried. (Copy of Financial Report Attached)

Financial report approved

Mr. Butch motioned to pay the bills as listed, seconded by Mr. Cardella, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried. (Copies of all invoices on file in the Business Office)

General Fund and Food Service bills approved

GENERAL FUND

Prepaid	\$ 58,801.83
Current	\$ 141,494.40

FOOD SERVICE

Prepaid	\$ 31,024.08
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The following were approved as additions to the agenda, on the motion of Mr. Butch, seconded by Mr. Laughner, verbal vote, motion carried:

Granted permission to make additions to the agenda

- Employment request of Rosemary Martin as a substitute nurse
- 2017-2018 Budget calendar
- 2016-2017 salary increase for the business manager position
- Resignation of Carly Schubert, girls volleyball head coach

Consideration was given to accepting the resignations of Mr. Todd Exposito, Transportation/Grounds Supervisor, retirement resignation effective on June 30, 2017 and Ms. Heidi Davies, Instructional Paraprofessional, resignation with her last day as November 18, 2016.

Approved resignations and employment requests

Likewise, consideration was given to adding Ms. Christine Lantz to the daily substitute list as a paraprofessional.

So moved on the motion of Mr. Laughner, seconded by Mr. Cardella, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Consideration was given to the approval to solicit bids for two new school buses for the 2017-2018 school year. Mr. Solley motioned approval, seconded by Mr. Capablo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Granted permission to seek bids of two new buses for the 17-18 school year

Consideration was given to the approval of the second reading of a new school board policy #823 regarding Narcan. Mr. Cardella motioned approval, seconded by Mr. Laughner, roll call vote, Eugene Butch "yes", James Capalbo "no", Stephen Cardella "yes", Lori Griffin "yes", Mark Hiler "yes", Jonathan Laughner "yes", James McKim "yes", Mark Solley "yes", 7 yes, 1 no, 1 absent, motion carried.

Adopted board policy #823 Narcan

Consideration was given to the approval of the second reading of a new school board policy #702 regarding revenue enhancement/gifts to schools/facilities naming rights. Mr. McKim motioned approval, seconded by Mr. Capablo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Adopted board policy #702 Gifts, Grants, Donations

Consideration was given to the approval of the second reading of a new school board policy #718 regarding service animals in schools. Mr. Butch motioned approval, seconded by Mr. Laughner, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Adopted board policy #718 Service Animals in Schools

Consideration was given to the approval of the second reading of a new school board policy #707 regarding the use of facilities. Mr. Cardella motioned approval, seconded by Mr. Capalbo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Adopted board policy #707 Use of School Facilities

Consideration was given to the approval of a transportation contract with the New Castle Area School District in accordance with the McKinney-Vento Act. Mr. Butch motioned approval, seconded by Mr. Solley, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved service contract with NCASD

Consideration was given to the approval of contracting with Ms. Carrie Jackson for as needed psychological/educational evaluations. Mr. Capalbo motioned approval, seconded by Mr. Cardella, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved service contract with Ms. Carrie Jackie, School Psychologist

Consideration was given to the approval of an agreement contracting with the Midwestern Intermediate Unit IV for speech and language services for one individual student. Mr. Capalbo motioned approval, seconded by Mr. Cardella, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved service contract with MIU4 for speech and language services

Consideration was given to the approval for Theresa McConnell and Melissa O'Shane to attend the Pennsylvania Educational Technology Expo and Conference (PETE&C) from February 13-14, 2017 in Hershey, PA. Mr. Leitera stated he endorses this conference.

Approved travel requests

Likewise, consideration was given to the approval for Cameron Schirmer and Cherie Andrews to accompany approximately 20 students to compete at the Farm Show including Future Farmers of America (FFA) State Demonstration and Square Dance Competition from January 9-11, 2017 in Harrisburg, PA. Mr. Cardella motioned approval, seconded by Mr. Solley, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Real Estate Additions and Exonerations were presented for approval. The current exonerations total \$207,420 bringing the YTD exonerations to \$829,920 and YTD additions to \$134,000 which translates to a YTD loss of \$694,920 or \$9,649.66 in actual tax dollars. Mr. Solley motioned approval, seconded by Mr. Capalbo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried. (Copy of Real Estate Additions and Exonerations Attached)

Approved additions and exonerations

Consideration was given to the approval to hire Rosemary Martin as a substitute nurse. Mr. Solley motioned approval, seconded by Mr. Butch, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved hiring substitute nurse, Rosemary Martin

Consideration was given to the approval of the 2017-2018 budget calendar. Ms. Eaton explained she had given the school board members a draft version in November however there were a couple of changes since that date. She stated that the Board of Trustees of P.S.E.R.S. had certified the employer contribution rate at 32.57% of payroll for the 2017-2018 school year. It is higher than planned due to low performing investments. Ms. Eaton also stated that the deadline to let P.D.E. know if the school district will adopt a resolution not to exceed the index is January 26, 2017. Mr. Capalbo motioned approval, seconded by Mr. Solley, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved 2017-18 budget calendar

Consideration was given to the approval of the 2016-2017 salary increase for the business manager position. Mr. Butch motioned approval, seconded by Mr. Capalbo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved 16-17 salary increase for business manager

Consideration was given to the approval of the resignation of Carly Schubert, girls volleyball head coach. Mr. Solley motioned approval, seconded by Mr. Capalbo, roll call vote, all members present voting in the affirmative, 8 yes, 1 absent, motion carried.

Approved resignation of Carly Schubert

Mr. Leitera recognized Mr. Fred Puglia as employee of the month at the Jr.-Sr. High School and Mrs. Lauren Dillon as employee of the month at the Elementary School at the Committee of the Whole meeting on December 5, 2016.

Awards and Recognition

Ms. Eaton recognized the Vo-Ag teachers: Mr. Schirmer, Mr. Shillingburg, Mr. Sockaki and the Assistant to the Superintendent, Mrs. Houk for receiving the 2016-2017 Supplemental Equipment Grant in the amount of \$9,980.00 at the Committee of the Whole meeting on December 5, 2016.

Mr. Hiler announced that an executive session for personnel and legal matters would immediately follow the meeting.

At 7:04 PM, on a motion by Mr. Solley, seconded by Mr. McKim the meeting was adjourned.

Adjournment

Kimberly J. Eaton  
Board Secretary